FACL Legacy Endowment Grant Application

The Legacy Endowment was established by the FACL Board of Directors to further the mission of FACL, specifically in the areas of scholarship, research, professional development, and conference attendance. The purpose of this form is for ACL members to apply for funding to assist in one of these areas.

Name of Applicant *

Alyssa C. Librarian

E-mail Address *

aclibrarian@college.edu

I am applying for funds in the following area: (See website for specific examples) *

○ Scholarship / Education: These funds would be used to assist current MLIS students in the pursuit of their degree.

○ Research: If you are conducting research to implement a new program or service in your library, or conducting research for an article, this would be the option to use.

● Professional Development: This option would be used for training or other prof. dev. outside of attending a conference. For example a multi-week training course or certification.

○ Conference Attendance (outside of ACL Conference): If you desire to attend a library conference and need additional funding, use this option.

Amount Requested *

$175

What percentage of the overall budget would your requested amount cover? *

For example, a conference that costs $1,000 to attend and the grant request is $500, this is 50% of the budget.

100%

Summary *

The summary should be about one paragraph in length and include a brief description of the use of the funds.

My job description has changed and I will now be creating online information literacy tutorials for our library. Not having created many tutorials previously, I am interested in learning more about how to create effective tutorials. The four-week course Creating Effective Online Tutorials available through ALA will help me to develop the skills I need.

Background and Description *

The background and description should be 1-3 pages in length, and provide the reader with an explanation of the problem that has created the need for the grant request. It should provide evidence that a problem exists as well as that the proposed project will contribute to a solution to the problem or will reduce the harmful impact of the problem. The description should give the reader a detailed description of the program that will be funded by the requested grant. This description should explain the duration of time during which the funds will be used, the goals, how the goals will be achieved, how success or failure will be measured, what services you promise to deliver to what population and what results you expect to bring about. The length of answers may vary depending on the size and scope. It is important that the reader who finishes this section know why your program should be funded over others.

    Alyssa C Libraria…   **Please see page 3 for the content that was uploaded.

Timeline *

Using your Project Description, provide the reader with a timeline that shows the chronological order in which the activities listed will be undertaken and/or completed. Also include information about how/when funds that are awarded will be spent to support each activity.

This specific ALA course on Creating Effective Online Tutorials is offered at least once a year. I plan to register for the class as soon as it is next offered which should be in spring or summer of 2021. After taking the course, I will begin creating tutorials for our library over the summer so that they would be in place for the Fall 2021 semester. I hope to then assess the tutorials and utilize that information as part of a workshop or poster session proposal for the 2022 ACL conference.

This form was created inside of Association of Christian Librarians.

Google Forms

ACL Legacy Endowment Application Details
Alyssa C. Librarian

Background and Description:
Until recently our library employed three professional librarians. Our website and online tutorials were created by another librarian. That individual has recently left for a new position and our institution has decided not to fill the vacancy. The responsibility of creating our online tutorials has now been assigned to me. While our institution is providing access to the software they wish to be used for creating tutorials, I have not had training in how to use the software or in how to create online tutorials.

In looking for training and resources on how to create online tutorials, I have found free training on how to use the provided software. However, I have not been able to locate free training on how to create effective online tutorials. Having watched tutorials from numerous other libraries, I have observed numerous aspects that I like or dislike about various tutorials but those likes and dislikes are based on my personal preferences. In order to create effective tutorials, I would find it useful to obtain professional development that is specific to creating tutorials to be used in a library environment. A librarian whose videos I found useful recommended the course ***Creating Effective Online Tutorials*** and indicated it was quite useful when updating videos for their library.

The course ***Creating Effective Online Tutorials*** is a four-week online course that costs $175. My institution provides limited professional development funds. My institution also feels that access to and training on how to use the software is sufficient training for my new responsibility. In order to take this course, I need to either pay out of pocket or obtain outside funding. Receiving a grant from ACL would allow me to take this course. If I am awarded this grant, I would look forward to sharing videos I create with other ACL libraries for their use and share the knowledge I gain through this course.