



Bible College Section

Minutes of the Annual Meeting held at Cornerstone University, Grand Rapids, MI, June 13, 2017

Respectfully submitted by Carol Reid

Members present: 1. Anne Andres (Columbia Bible College, BC), 2. Barbara Berreman (Indian Bible College), 3. Pradeep Das (Beulah Heights University), 4. Nancy Draper (Randall University), 5. David Dunkerton (Appalachian Bible College), 6. Jennifer Ewing (Southern California Seminary), 7. Christa Hill (Welch College), 8. Tiffany Hudson (Southwestern Assemblies of God University), 9. Erinn Huebner (Grace Bible College), 10. Lynn Kahkola (Clear Creek Baptist Bible College), 11. Deborah McConkey (Horizon College & Seminary), 12. Michelle Norquist (Kuyper College), 13. Nancy Olson (Lincoln Christian University), 14. Carol Reid (Welch College), 15. Paul Roberts (Southeastern Bible College), 16. Dale Solberg (Epic Bible College & Graduate School), 17. Leslie Starasta (Lincoln Christian University), 18. Muriel Teusink (Bingham Academy / SIM France), 19. Laurence Van Kleek (Summit Pacific College, BC), and 20. Christa Welty (Anderson University).

Presiding Officer: Pradeep Das, Chairman, BCS

Opening prayer and Introduction of BCS Committee members: BCS Chairman Pradeep Das welcomed 20 members of the Bible College Section and opened the meeting with a prayer. He then introduced the BCS Committee members: Carol Reid (Secretary), Deborah McConkey (Mentoring Coordinator), Dale Solberg (Member-at-Large), Nancy Olson (Liaison to ABHE), Jennifer Ewing (Liaison to TRACS) and Paul Roberts (Liaison to ACL Board).

Approval of the BCS 2016 Annual Meeting Minutes: A motion was moved to approve the 2016 Annual Meeting Minutes as posted on ACL website and the minutes were approved unanimously.

New Business:

1. Nomination & Election of new BCS Committee Members for the next 3 yrs. term (2017 -20).

Since the ACL Board has approved our proposal to add a new position of Vice-Chairman to our BCS Committee in order to provide smooth transition and succession of leadership in the future, (when the current Chairman steps down at the end of his 5 year term), the name of James Mancuso was considered even though he was not able to attend the conference due to a conflict of schedule. The floor was open for additional nominations, but there were none. James was elected by paper ballot.

Joshua Avery, the BCS Web-site Coordinator also could not attend the Conference as he has moved to another institution and is no longer available to serve as the Web-site coordinator. So for this position, nominations were called, but there was none. Tiffany Hudson offered to serve as the Web-site coordinator. It was unanimously accepted by the BCS members present.

2. BCS Library Guidelines for the ABHE Colleges and Universities: Nancy Olson presented an updated report about these *Guidelines*. She reported that these are available free of charge for all ACL members and are already posted on the ACL website. It addresses the best practices for each of the 14 essential elements of Standard 10 – “Library and Learning Resources”, in ABHE standards for accreditation. The BCS is still working to add some appendices to these *Guidelines* including the sections on building a collection development policy and appropriate professional library staffing for very small colleges.

The Pre-Conference “ABHE Evaluator Training” which was held on June 13 morning, had 13 participants. Dr. Shane Woods led this training along with Nancy Olson and Carol Reid. Dr. Woods sent his greetings to the BCS members. At the February 2018 ABHE Annual Conference in Orlando, the BCS will provide multiple workshops for librarians and ACL will have an exhibit.

3. Update Report – BCS Library Guidelines for the TRACS Colleges and Universities: Jennifer Ewing reported that the publication of *BCS Library Guidelines for TRACS Institutions* has been revised to reflect the TRACS accreditation standards by a committee that includes Nancy Draper, Dale Solberg and herself. Because the two accrediting agencies, ABHE and TRACS differ in their standards, it has been a challenge to coordinate the both. The TRACS benchmarks includes multiple levels of institutions and different degree programs. These *Guidelines* have been sent to the TRACS Commission for Accreditation for review. These are also sent to various TRACS accredited libraries for their review and comments. It is expected that this will be approved at their Annual conference this October. When approved, these *Guidelines* will be posted on the ACL website and be available to all ACL members free of charge. This will provide helpful evaluative standards for TRACS accredited institutions. Jennifer invited the librarians (conference attendees) from various TRACS accredited institutions to meet her at the lunch on the following day for further discussion.

4. Update Report – BCS Leadership Manual (Handbook): Paul Roberts reported that the new ACL Strategic Plan requires Handbooks for each area of leadership in ACL. Paul has worked hard in compiling and preparing a Handbook for the BCS. When he became the Chairman of the BCS in 2006, there was no Handbook with job descriptions of BCS committee members, their responsibilities etc. So he has prepared a written document compiling the history of the BCS, a record of its leadership, and the duties and responsibilities of its officers etc. This has been presented to the ACL Board for its review. The Home Office will supplement this work with additional materials, provide a uniform format, and distribute it for additional reviews. At present most of the work has been completed and waiting for the final publication. This will be available later on the BCS website.

5. Any other Business: Pradeep opened the floor for comments and suggestions from the members present.

(i) Leslie Starasta invited members to the CLC (Christian Library Consortium) meeting on June 14. With 172 member libraries, the inter-library loan and reciprocal borrowing programs provide excellent resources for our membership.

(ii) Nancy Olson encouraged members to recruit others and encourage our fellow colleagues to attend the next year's ACL conference. Pradeep echoed the same sentiment and encourage others to do so, may be with a brochure and some useful social media to spread the word about ACL with a goal to have 700 members in the future.

(iii) BCS has a *LibGuide* with various biblical / theological electronic resources available on the website. Muriel Teusink asked about these bibliographies on the *LibGuide*; in addition to English there are some Spanish language bibliographies, but there is none in French. Pradeep replied that we publish whatever is contributed to us by our members. We are open to this suggestion, if French Canadian members will contribute, we may include this in our *LibGuide* in the future.

Paul Roberts and his contributions: Since this is Paul Robert's last year as the Board Liaison to the BCS, he was given a very warm farewell. Rich tributes were paid by Dale Solberg, Carol Reid and Pradeep Das recognizing his hard and faithful work and many extraordinary contributions for the BCS, first as the BCS Chairman and later as the Board Liaison (total more than 12 years). He is friendly, kind and extremely committed to ACL and its cause. Moreover, the college where Paul used to work in Alabama, closed down after 82 years of operation. So Paul is now seeking a new position. For him, it is a very challenging time!

Adjournment: The meeting was adjourned at 5 pm with a closing prayer for Paul Roberts and for his future.