

Date _____

Library Name _____

Address _____

City, State Zip _____

Byron E. Shattuck, Director of Business Development
Emery-Pratt
1966 W M-21
Owosso, MI 48867

Mr. Shattuck,

We are interested in using the services and discounts Emery-Pratt Company is offering our library through the Association of Christian Librarians for the two fiscal years ending June 30, 2020.

We understand the discounts which are as follows:

OPTION 1

1. 36.0% Discount off trade discounted material
2. 12.0% Discount off short discounted material (technical & reference material)
3. 3.0% Discount off non-discounted material (except e-books)
4. 0.0% Discount off e-books
5. 4.0% Discount off Standing Orders
6. FREE SHIPPING to the library

OPTION II

1. 12.5% Discount applied to all books and audio-visual materials purchased (excluding standing orders and e-books)
2. 0.0% Discount off e-books
3. 4.0% Discount off standing orders
4. FREE SHIPPING to the library

We are selecting: OPTION I _____ OPTION II _____

Sincerely,

(Library Name) _____

(Librarian) _____